

**Sky Lakes Section II**  
**Successor Building Committee**  
P.O. Box 2018  
Waller, TX 77484-2018  
[www.skylakes.com](http://www.skylakes.com)

**BUILDING COMMITTEE MONTHLY MEETING MINUTES**

November 18, 2024

1. **CALL TO ORDER:** The meeting was called to order at 6:01 p.m. at the Branyan residence.
  - **ROLL CALL: Present –**
    - Bob Branyan – President
    - Shane Crawford – Vice President
    - Cindy Kosik – Vice President
    - Kim Jones - Secretary
    - Natalie McKnight – Treasurer
2. **QUORUM ESTABLISHED:** The Sky Lakes Section II Building Committee reached quorum at 6:01 p.m.
3. **APPROVE PRIOR MEETING MINUTES:** The meeting minutes from the October 2024 meeting were approved. Natalie McKnight motioned to approve the minutes; Kim Jones seconded the motion.
4. **REVIEW/APPROVE OCTOBER 2024 TREASURER’S REPORT:**
  - a. Credits (Maintenance fees collected): \$9,899.15
  - b. Expenses YTD: \$7,457.74
  - c. Ending balance/checking: \$9,583.96
  - d. Reserves/savings (as of September 30, 2024): \$28,451.84Cindy Kosik motioned to approve the treasurer’s report; Shane Crawford seconded the motion.
5. **MAINTENANCE FEES COLLECTED 2023 & 2024:** One account is in arrears for 2023, with three accounts in arrears for 2024 (as of October 31, 2024). Outstanding fees for 2023/2024 total \$203.30.
6. **NEW CONSTRUCTION PROPOSALS & FOLLOW-UP:** Three modification submissions were received over the past month. One was approved; the other two will require follow-up with the property owners prior to any decision. Septic plans were received for two new home construction projects per deed restriction requirements.
7. **DEED RESTRICTIONS VIOLATIONS & UPDATES:** Attorney letter for reported deed restriction violations will be sent to one property owner per majority decision in 11/18/2024 meeting. Another restrictions matter may require input from an outside entity beyond the-Building Committee.
8. **NEW EMAIL COMMUNICATIONS & ACTIONS:** Pending sale inquiry received, as well as 3 construction/modification requests and supplemental construction documents.
9. **ATTORNEY UPDATES:** Updates pending from attorney on airstrip maintenance billing and one potential violation matter.
10. **SPECIAL PROJECTS:** Contacted Commissioner Jones to re-engage with the County to expedite a solution to address ongoing speeding concerns. Follow-up with the County Engineer and Commissioner Jones is required.
11. **WALLER COUNTY UPDATES:** The Board discussed working with Section I owners to complete necessary documentation for submission to Commissioners Court to request repaving of Section I/II streets.
12. **NEW BUSINESS:** The Board discussed the date and location for the Annual Meeting in January 2025. Details will be provided with annual maintenance fee statements in December 2024.

The meeting adjourned at 8:01 p.m. Bob Branyan motioned to adjourn; Natalie McKnight seconded the motion. The next Building Committee meeting will be held on Monday, December 16, 2024.