

Sky Lakes Section II
Successor Building Committee
P.O. Box 2018
Waller, TX 77484-2018
www.skylakes.com

BUILDING COMMITTEE MONTHLY MEETING MINUTES

Meeting Minutes: February 19, 2023

1. **CALL TO ORDER:** The meeting was called to order at 6:17 p.m. at the Branyan residence.
 - **ROLL CALL: Present -**
 - Bob Branyan – President
 - Shane Crawford – Vice President
 - Kim Jones - Secretary
 - Natalie McKnight – Treasurer
2. **QUORUM ESTABLISHED:** The Sky Lakes Section II Building Committee established quorum at 6:17 p.m.
3. **APPROVAL OF PRIOR MEETING MINUTES & 2024 ANNUAL MEETING MINUTES:** The meeting minutes from November 2023's monthly meeting were approved, as well as the Annual Meeting Minutes from January 23, 2024. Natalie McKnight motioned to approve the minutes; Shane Crawford seconded the motion.
4. **NOVEMBER 2023 TREASURER'S REPORT:**
 - a. Expenses YTD: \$9,907.08
 - b. Ending balance/checking: \$7,336.92
 - c. Reserves/savings (as of September 30, 2023): \$28,253.24
5. **DECEMBER 2023 TREASURER'S REPORT:**
 - a. Expenses YTD: \$10,250.37
 - b. Ending balance/checking: \$7,142.55
 - c. Reserves/savings (as of September 30, 2023): \$28,303.13
6. **JANUARY 2024 TREASURER'S REPORT:**
 - a. Expenses YTD: \$297.36
 - b. Ending balance/checking: \$12,867.91
 - c. Reserves/savings (as of December 31, 2023): \$28,303.13

Kim Jones motioned to approve the treasurer's report; Natalie McKnight seconded the motion.
7. **DISCUSS NEW CONSTRUCTION PROPOSALS:** A general inquiry was received and will require follow-up with a formal submission by the property owner.
8. **REVIEW DEED RESTRICTION VIOLATIONS (ongoing and new):** An ongoing violation will require intervention to resolve with attorney notification.
9. **NEW EMAIL COMMUNICATIONS & ACTIONS:** Transaction-related email requests were received and addressed during the past month, as well as one fence approved.
10. **ATTORNEY UPDATES:** No attorney updates recorded for this period.
11. **MAINTENANCE FEES COLLECTED:** All 2024 fees were due 1/31/2024. Formal collection efforts will begin for 2023 accounts (3) in arrears in March 2024.
12. **UPDATE REAR DRAINAGE/SPEEDING REMEDY OPTIONS (with Waller County):** Work is scheduled to begin on rear ditches during the week of February 26, 2024. Update pending on submission of rumble strip feasibility with the County.
13. **2024 PROJECTS/DISCUSS PROPOSED AND ASSIGN:** Projects will be discussed/assigned in March 2024.

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- 14. NEW BUSINESS:** Property owners have expressed concerns over trash and debris across Section II. A request for property owners to assist with trash pick-up will be posted on Facebook. Organized trash pick-up efforts may be scheduled if issues continue.
- 15. NEXT MEETING DATE:** The next meeting for the Sky Lakes Section II Building Committee will be held on Monday, March 25, 2024.

The board meeting adjourned at 7:58 p.m. Bob Branyan motioned to adjourn; Shane Crawford seconded the motion.