

Sky Lakes Section II Successor Building Committee

Meeting Minutes
December 19, 2016

Opening:

The regular meeting of the **Sky Lakes Section II Successor Building Committee** was called to order at **6:35pm** on **Monday, December 19, 2016** at **15615 Sandtrap Drive** [home of Carla Kopech] by **Carla Kopech**.

Present:

Carla Kopech
Tim Sitton via telephone
Natalie McKnight

Guests:

Nancy Killom

The main purpose of this meeting was to prepare the Building Committee members for the Annual Homeowner's meeting scheduled for January 23, 2017. Nancy Killom was a representative of the Sky Lakes Social Club who is looking for volunteers to fill vacant positions.

Committee members accepted David Haynes resignation from the Building Committee due to sale of house.

Carla Kopech and Natalie McKnight reviewed the Power Point Presentation that will be presented to the home and lot owners at the annual meeting in January 2017.

Action Items:

Natalie McKnight:

- Call Hockley Community Center to request projector screen for annual meeting.
- Prepare approximately 60 ballots
- Prepare sign-in sheets (include email address column)

A discussion was held regarding contacting the county to see how assistance with drainage issues on Divot and Sandwedge. **Action Item:** Natalie McKnight to contact the county.

Carla Kopech provided Natalie McKnight with receipt for fees associated with the website hosting. **Action Item:** Natalie McKnight to email Sandy Roberts requesting an invoice be submitted to the Water board for their responsibility of webhosting fees.

Meeting was adjourned at **8:15pm** by Carla Kopech. The next general meeting will be at **7:00pm** on **February 16, 2017** at **15615 Sandtrap Drive** [home of Carla Kopech].

Minutes submitted by: Natalie McKnight

Approved by: