

Sky Lakes Section II Successor Building Committee

Meeting Minutes
October 19, 2015

Opening:

The regular meeting of the **Sky Lakes Section II Successor Building Committee** was called to order at **7:09pm** on **Monday, October 19, 2015** at **15615 Sandtrap Drive** [home of Carla Kopech] by **Carla Kopech**.

Present:

Carla Kopech
Ann Goff
Tim Sitton via telephone
Natalie McKnight
David Haynes

Guests:

Minutes from September 14th meeting were reviewed and approved.

Ann Goff provided the committee with a current treasurer's report, report was approved.

Carla Kopech discussed with the committee members that the Water Board has an immediate need to fill a vacate position. Ann Goff offered to attend the next Water Board meeting and temporarily fill the vacate position.

After receiving a complaint from a homeowner about the condition of an empty lot the building committee discussed lots that are in need of mowing. During the meeting Carla Kopech sent a text message to Shane Crawford to verify he is responsible for mowing this lot; he confirmed he is and will mow the lot as soon as possible. A letter will be sent to any lots in need of mowing by Thursday.

The committee received a verbal complaint about trucks driving on a lot where there is new construction underway. Committee members will assess the situation and notify the construction company and the property owner regarding the situation as needed.

The committee discussed the quarterly newsletter and items to be covered. **Action Item:** Carla Kopech will prepare and email for review prior to distribution.

Carla Kopech informed the committee that we need one more home/lot owner to sign up for the Nextdoor.com neighborhood watch website in order to monitor any criminal activity in the subdivision.

Carla Kopech provided the committee members with an update on minimal website activity.

The committee members discussed the November and December meeting schedule. It was agreed that we would skip the November meeting due to the holidays and scheduling conflicts. We will meet in December to prepare for the annual meeting to be held January 25, 2016 at the Hockley Community Center. **Action Item:** Natalie McKnight to prepare notice to home/lot owners and mail out before December 25th.

Ann Goff informed the committee Maintenance Fee invoices will be rendered and mailed out on December 1, 2015.

Meeting was adjourned at **7:56pm** by Carla Kopech. The next general meeting will be at **7:00pm** on **December 21, 2015** at **15615 Sandtrap Drive** [home of Carla Kopech].

Minutes submitted by: **Natalie McKnight**

Approved by: