

Sky Lakes Section II Successor Building Committee

Meeting Minutes
June 20, 2016

Opening:

The regular meeting of the **Sky Lakes Section II Successor Building Committee** was called to order at **7:01pm** on **Monday, June 20, 2016** at **Water Board building** at the intersection of Sandtrap and Club Drive] by **Carla Kopech**.

Present:

Carla Kopech
Ann Goff
Tim Sitton via telephone
Natalie McKnight
David Haynes

Guests:

Ann Goff provided the committee with a current treasurer's report, report was approved by committee members.

Ann Goff and Carla Kopech provided committee members with status on General Liability Insurance, motioned to approve and submit payment in the amount of \$3,765.51. Motion was seconded. **Action Item:** Ann Goff will submit payment.

Committee members contacted a resident to discussed proposed plans to build a fence. Plans were approved. **Action Item:** Carla Kopech will email approval.

Discussed complaint received regarding trash / household debris in driveway of a property. Motioned to send violation of Section 6, subsection A, motion seconded. **Action Item:** Natalie McKnight will prepare notice violation and email to committee members for approval, then mail to homeowner.

Committee member requested status be requested on construction of fence around the a resident's swimming pool. **Action Item:** Natalie McKnight to email homeowner requesting status.

Carla Kopech provided the committee with an update on changes and additions made to the website.

Committee members motioned to provide community newsletter through electronic distribution, motion was seconded. **Action Item:** Carla Kopech will email the newsletters to email addresses on file and post to the website and Facebook page.

Meeting was adjourned at **7:52pm** by Carla Kopech. The next general meeting will be at **7:00pm** on **July 18, 2016** at **15615 Sandtrap Drive** [home of Carla Kopech].

Minutes submitted by: Natalie McKnight

Approved by: